



## CANCELLATION AND NO-SHOW POLICY

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At Zare Cosmetic Surgery, we value your time and understand that circumstances may arise that require you to change or cancel your appointment. However, to ensure we can offer the best service to all our patients, we have established the following cancellation and no-show policy:

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### CANCELLATION POLICY

- Patients are required to provide a **minimum of 24 hours' notice** to cancel or reschedule their appointment. This allows us to accommodate other patients and manage our schedule effectively.

### NO-SHOW POLICY

- A “no-show” is defined as failing to attend a scheduled appointment without prior notice.

### FEES

- In the event of a cancellation made less than 24 hours before the scheduled appointment time, or if the patient fails to show up for their appointment, a **non-refundable fee of \$100** will be charged using the payment method on file.

## EXCEPTIONS

- We understand that emergencies may occur. If you believe you have a legitimate reason for a cancellation or no-show, please contact our office directly so we can evaluate your situation on a case-by-case basis.

## REPEATED CANCELLATIONS OR NO-SHOWS

- Patients who accumulate three (3) cancellations or no-shows within a six-month period may be required to pay a deposit for future appointments or may lose the privilege of scheduling online.

## TELEPHONE AND EMAIL REMINDERS

- While we provide reminders via phone or email for your scheduled appointment, the responsibility for attending your appointment rests solely with the patient. Failure to receive a reminder does not absolve the patient of the cancellation policy.

## ACKNOWLEDGMENT

- By scheduling an appointment with Zare Cosmetic Surgery, you acknowledge and agree to this cancellation and no-show policy.

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**Thank you for your understanding and cooperation. We look forward to serving you!**

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**Patient Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Patient Name:** \_\_\_\_\_